

COACHELLA VALLEY CHAPTER

CALIFORNIA SOCIETY SONS OF THE AMERICAN REVOLUTION

BY LAWS

ARTICLE I: INTRODUCTION

- The Coachella Valley Chapter of the California Society of the Sons of the American Revolution (hereinafter termed Chapter) is located in the Palm Springs-Indio-Salton Sea area of the Coachella Valley.
- The official address of the Chapter shall be designated as the address of the elected Secretary.

ARTICLE II: MEMBERSHIP

- Members of the Coachella Chapter, Sons of the American Revolution, are direct blood-line descendants of Patriots who participated in establishing American Independence, as determined by the California and National Societies of Sons of the American Revolution.
- Membership in the Chapter shall continue as long as all National, State and Chapter annual dues are paid in full. A waiver may be granted by the Chapter
- The privileges of holding office and voting shall belong to all Chapter members in good standing. Each member shall be entitled to one vote which must be exercised in person by the member. There shall be no proxy or cumulative voting
- Application for membership may be made to any officer of the Chapter. Members may reside in any geographical locality. A request for transfer to or from the Chapter shall be made in writing.
- Election to membership shall be made by the Chapter membership subject to acceptance of membership by the California and National Societies Sons of the American Revolution.

ARTICLE III: OFFICERS

- The elected officers of the Chapter shall be the President, Vice President, Secretary, Treasurer and Registrar, and such other officers as the Chapter may wish to appoint. The secretary and treasurer may be combined or the secretary/registrar. All officers shall serve for one year and may be reelected for additional years as determined by the Chapter. The Executive Committee shall be as set forth in ARTICLE IV below. The

Executive Committee may appoint a Chaplain, Historian, Genealogist, and such other officers as it deems proper.

Duties of Elected Officers:

- The President shall preside at all meetings of the Chapter, Membership, and Executive Committees. He shall recommend any activities which will be undertaken by the Chapter during his term of office and shall appoint all general and special committees.
- The Vice-President shall function in the absence of the President, or upon the Presidents' inability to act. He specifically is assigned to arrange meeting places, meeting programs and obtaining guest speakers.
- The Secretary shall keep and maintain a record of chapter meetings and proceedings of the Executive Committee. He shall prepare such papers, records and reports as may be required for the Chapter, State and National Societies. He shall initiate the sending of dues notices and receipts thereof to maintain an accurate roster.
- The Treasurer shall receive from the Secretary all dues and deposit all funds of the Chapter in such bank or banks which may be selected by the Executive Committee. He may be bonded at the discretion of the Executive Committee.
- The Registrar shall review and approve the preparation and submittal of all applications, documents and fees, provided by candidates for membership in the Society of the Sons of the American Revolution, to the California Society Registrar.

Duties of Appointed Officers:

- The Chaplain may be asked by the President to offer an invocation or benediction in connection with any regular or special meetings of the membership. He may be an ordained clergyman or may be a layman if a chapter member.
- The Historian shall keep such historic records of material as will promote the overall purpose of the Chapter and the Sons of the American Revolution. In the absence of an historian, the Secretary shall keep such records.
- The Genealogist shall assist the Registrar in the review and submission of applications for membership.

ARTICLE IV: EXECUTIVE COMMITTEE

- The Executive Committee shall be vested with the powers of the Chapter when the Chapter is not in session. The Executive Committee shall be composed of the Chapter President, the Vice-President, the Secretary, the Treasurer and the Registrar. The immediate Past President shall be an Ex-Officio Member, along with any other officer or committee chairman.

- Three (3) members of the Executive Committee shall constitute a quorum for the transaction of business.
- The Executive Committee shall meet upon the call of the President.

ARTICLE V: CHAPTER MEETINGS

- The Chapter shall meet at least quarterly, at a time, day and place to be arranged by the Executive Committee.
- At all meetings of the membership, seven (7) members shall constitute a quorum.
- The rules in *Robert's Rules of Order, Newly Revised*, shall govern the Coachella Valley Chapter, Sons of the American Revolution in all cases to which they are applicable.
- Special meetings of the Chapter may be called at any time by the President, or in response to the written request of five members. Special meetings shall be called for one specific purpose.
- The Chapter shall hold its annual meeting for the election/nomination/installation of officers at the December or January meeting each year. Advance notice of the date, time and place of the annual meeting shall be given by mail or email to all members in good standing at least 14 days prior to the meeting.

ARTICLE VI: COMMITTEES

- The Executive Committee is defined in ARTICLE IV.
- The General Committees are: Membership, Finance, Program, Auditing, Education, Patriotism and Member Welfare/Memorial.
- Special committees may be appointed at any time by the President who shall define their purpose and objectives. They include, but are not limited to, Public/Community Relations, Nominations of Officers, Veterans, Computer, Educational Fund, Awards, and the Daughter's of the American Revolution Liaison.

ARTICLE VII: MISCELLANEOUS

- The Chapter President shall represent the Chapter at the Annual and Mid-Winter meetings of the Board of Managers of the California Society of the Sons of the American Revolution. Alternate delegates will be selected by the Executive Committee.
- No officer or member shall officially represent or obligate the Coachella Valley Chapter, Sons of the American Revolution, financially or otherwise, without advance approval of the Executive Committee of this Chapter.
- The fiscal year of the Chapter shall be January 1 through December 31.

- The admission fees for membership must accompany the application as declared by the National and State Societies and by this Chapter.
- Annual dues are due and payable to the Chapter Secretary on 1 October each year and are delinquent after 1 December.
- A former member of this Chapter may be reinstated by payment of such dues as are required at the time by the Chapter, the State and the National Society.
- The election of new Chapter officers will occur no later than January of each year at which time the secretary will immediately notify the State Secretary.
- The Chapter may, by a two-thirds vote of the members present at a meeting attended by a quorum of its voting membership, for cause and after an impartial hearing, declare a vacancy in any office, and fill such vacancy for the remainder of the term of such office except in the case of a vacancy in the office of President; the Vice President shall be designated to fill such vacancy.
- In the event of an officer's inability to perform the duties of his office, the Executive Committee may appoint a member to fill the office during the incumbent's inability, except that in the case of the President, the Vice President shall temporarily fill the office of President.

ARTICLE VIII: AMENDMENTS

- These Bylaws may be amended by the Membership, by a two-thirds vote of the members present at a meeting attended by a quorum of its voting membership, provided that a copy of the proposed change or amendment shall be mailed or emailed in advance, at least seven (7) days before the meeting at which the proposed change is to be considered.

Article VII:3 mended May 2012

Article VII:5 amended May 2012

David L Grinnell, Secretary Coachella Valley Chapter-SAR May 2012