

BY-LAWS

KERN CHAPTER

CALIFORNIA SOCIETY, SONS OF THE AMERICAN REVOLUTION

ARTICLE I

1. The Kern Chapter of the California Society of the Sons of the American Revolution (hereinafter termed "Chapter") is located in the city of Bakersfield.
2. The official address of the Chapter shall be designated as the address of the elected secretary.

ARTICLE II

MEMBERSHIP

1. Members of the Kern Chapter, SAR are direct blood-line descendants of patriots who participated in establishing America Independence, as determined by the California and National Societies of SAR.
2. Membership in the Chapter shall continue as long as all annual dues-National, State and local are paid in full. A waiver may be granted by the Chapter and voted on by the Executive Board for no more than one year.
3. The privileges of holding office and voting shall belong to all Chapter members in good standing. Each member shall be entitled to one vote which must be exercised in person by the member. There shall be no proxy or cumulative voting. A quorum is required on voting matters.
4. Application for membership may be made to any officer of the Chapter. Members may reside in any geographical locality. A request for transfer to or from the Chapter shall be made in writing.
5. Membership shall be made by the Chapter subject to acceptance of membership by the California and National Societies of SAR.

ARTICLE III

OFFICERS

1. The elected officers of the Chapter shall be a President, Vice President, Secretary, Treasurer and Registrar, and such other officers as Chapter may wish to appoint. The Secretary/Treasurer, Secretary/ Registrar, or Treasurer/Registrar may be combined. They shall serve for one year and may be reelected for additional years as determined by the Chapter. The Executive Committee shall be as set forth in Article IV below. The Executive Committee may appoint a Chaplain, Historian, Genealogist, Color Guard Commander, Education Liaison, and such other officers as it deems proper.

2. **DUTIES OF ELECTED OFFICERS:**

- a. The **President** shall preside at all meeting of the Chapter, Membership and Executive Committee. He shall recommend any activities which will be undertaken by the Chapter during his term of office and shall appoint all general and special committees.
- b. The **Vice President** shall function in the absence of the President, or upon the President's inability to act. He specifically is assigned to arrange meetings places, meeting programs and obtaining guest speakers.
- c. The **Secretary** shall keep and maintain a record of Chapter meetings and proceedings of the Executive Committee. He shall prepare such papers, records and reports as may be required for the Chapter, State and National Societies. He shall initiate the sending of dues notices and receipts to maintain an accurate roster.
- d. The **Treasurer** shall receive dues from all members. Deposit all funds of the Chapter in such bank or banks which may be selected by the Executive committee. He may be bonded at the discretion of the Executive committee.
- e. The **Registrar** shall receive and approve the preparation and submittal to the California Society Registrar of application by candidates for membership into the SAR.

3. **DUTIES OF APPOINTED OFFICERS**

- a. The **Chaplain** may be asked by the President to offer an invocation or benediction in connection with any regular or special meeting of the membership. He may be an ordained clergyman or may be a layman if a Chapter member.
- b. The **Historian** shall keep such historic records of material as well promote the overall purpose of the Chapter and the SAR. In the absence of a historian, the Secretary shall keep such records.
- c. The **Genealogist** shall assist the Registrar in the review and submission of applications for membership.
- d. The **Color Guard Commander** shall oversee the Color Guard in activities in which they are participating. He shall maintain the flags and items used by the Color Guard. He shall complete the Color Guard Contest Report monthly and submit it to the CASSAR Color Guard Commander at least quarterly.
- e. The **Education Liaison** shall oversee the educational programs and maintain records of school activities. He shall schedule program within Kern county schools and local services organizations as requested.

**ARTICLE IV
EXECUTIVE COMMITTEE**

1. The Executive Committee shall be vested with the power of the Chapter when the Chapter is not in session. The Executive Committee shall be composed of the Chapter President, and other elected officers. The immediate Past President shall be an Ex-Officio Member, along with any with any other officer or committee member.

2. Three members of the Executive Committee shall constitute a quorum for the transaction of business.
3. The Executive Committee shall meet upon call of the President.

ARTICLE V

CHAPTER MEETINGS

1. The Chapter shall meet at least quarterly, at a time, day and place to be arranged by the Executive Committee. At all meetings of the membership, ten members shall constitute a quorum.
2. Chapter business shall be conducted under *Robert's Rules of Order*.
3. Special meetings of the Chapter may be called at any time by the President, or in response to the written request of five members. Special meeting shall be called for one specific purpose.
4. At the November meeting the Chapter shall hold the election/nomination of officers each year. Installation of new officers will take place at the January meeting. Advance notice of the date, time and place of the monthly meeting shall be given by email to all members in good standing at least 7 days prior to the meeting.

ARTICLE VI

MISCELLANEOUS

1. The Chapter President or an appointed representative shall represent the Chapter at the Annual and Mid-Winter meetings by the Board of Managers of the CASSAR. Alternate delegates will be selected by the Executive Committee.
2. No officer or member shall officially request or obligate Kern Chapter, SAR, financially or otherwise without advance approval of the Executive Committee of this Chapter.
3. The fiscal year of the Chapter shall be April 1 through March 31.
4. The admission of fees for membership must accompany the application as declared by the National and State Societies of the Chapter.
5. Annual dues are due and payable to the Chapter Treasurer and he informs the Chapter Secretary by December 15 on who has paid. The Secretary will mail out membership cards. Members delinquent after December 31 will be dropped.
6. A former member of this Chapter may be reinstated by payment of such as required at the time by the Chapter, State and National Societies.
7. The Installation of the new Chapter officers will occur no later than January of each year at which time the Secretary will immediately notify the CASSAR State Secretary.

8. The Chapter may, by a two-thirds vote of the members present at a meeting attended by a quorum of its voting membership, for cause and after impartial hearing, declare a vacancy in any office, and fill such vacancy of the remainder of the term of such office except the case of vacancy in the office of President, the Vice President shall be designated to fill such vacancy.
9. In the event of an officer's inability to perform the duties of his office, the Executive Committee may appoint a member to fill the office during the incumbent's inability, except that in the case of the President, the Vice President shall temporarily fill the office of President.

ARTICLE VII

AMENDMENTS

These By-Laws may be amended by the membership by a two-thirds vote of a quorum present and voting, provided that a copy of proposed changes or amendments shall be mailed or emailed in advance at least 7 days before the meeting at which the proposal is to be considered.

Revised and Approved by the Chapter on the 13th day of May, 2023 _____